



GOVERNING BOARD MEETING MINUTES

South Bay Regional Public Safety Training Consortium

Thursday, March 20, 2025

10:00 a.m. – South Bay Regional Public Safety Training

Coyote Valley Campus Room E107 / Zoom Conference

I. Call to Order

Dr. Jon Knolle called the meeting to order at 10:04 a.m.

Present:	Dr. Jon Knolle Ms. Leslie DeRose Dr. Pedro Avila Mr. Paul Harvell Mr. Graciano Mendoza Ms. Danni Redding-Lapuz	Monterey Peninsula College Monterey Peninsula College Gavilan College Cabrillo College Hartnell College College of San Mateo
Staff	Mr. Kevin Jensen Mr. Edward Flores Mr. Ernie Smedlund Mr. Michael Manning	SBRPSTC SBRPSTC SBRPSTC SBRPSTC
Absent:	Mr. Jeff DeFranco Mr. Brad Deeds Ms. Marilyn Morikang Dr. Raymond Gamba Dr. Travaris Harris Dr. Ram Subramaniam	Lake Tahoe Community College Lake Tahoe Community College Gavilan College Ohlone College Cabrillo College Hartnell College

II. Approval of Agenda (A)

Motion: Mr. Graciano Mendoza

2nd: Dr. Jon Knolle

Motion passes unanimously

III. Consent Agenda

a. Approval of November 21, 2024 Board Minutes

Motion: Mr. Graciano Mendoza

2nd: Dr. Jon Knolle

Motion passes unanimously

IV. Public Comment

N/A

V. Action Item(s)

a. Strategic Plan Goals and Timelines (A)

President, Mr. Kevin Jensen thanked the Board for their input and participation. He welcomed the Board for any additional input and to confirm the accuracy and intent of goals developed, to include realistic and considerate timelines and target due dates to ensure best results and outcomes, and upon confirmation, accept the strategic plan.

Several Board members echoed their gratitude for the completion and participation of the Strategic Plan presented.

Motion: Mr. Graciano Mendoza

2nd: Dr. Pedro Avila

Motion passes unanimously

VI. Discussion/Information Item(s)

a. Financial Report (D)

The Consortium provides the Board updates in the organization's financial health/status and meeting FTES goals for member colleges on a regular basis.

Mr. Ernie Smedlund reviewed a few key points with the Board including:

- Currently at 72% of the Fiscal year
- Expected income from POST contracts and outstanding invoices
- Insurance expenses are projected to be over by 7k
- 170k was taken from the General Fund into the Capital Projects Fund to cover expenses.
- Overall in a good position for the year.

b. FTES Report (D)

Mr. Ed Flores shared that the Consortium has exceeded the FTES base of 2,465 months ago. As of today, they are slightly under the max of 2,540. The consortium currently is holding on to about 180 FTES that cannot be allocated mostly due to course attrition. Their Coordinators are working with their agencies to push some training to next fiscal year so that they can capture FTES. Mr. Jensen added that we are missing out on some opportunities to capture college credit for training within our partnering agencies because there are no more FTES available to register those courses with. There is a need that we can't fulfill.

Dr. Pedro Avila shared that Gavilan has currently maxed their growth and they don't anticipate to add more due to state funding. This seems to be the same with the other colleges.

Dr. Jon Knolle shared that MPC is looking for growth. However, it hasn't been considered in their budget.

Mr. Flores shared that he believes there is opportunity for growth. There is demand for In-Service training, FTP, Fire programs, conferences and a demand for the increase of Basic Academy class sizes. He also asked the Colleges that we are running out of space and if any of the Colleges have room on their campuses for training, let us know. Gavilan shared that they may have space for us to use for training.

VII. Announcements

Dr. Avila shared that he is currently working with an Advocacy group with the Chancellor's Office to get the Consortium to Center Status. However, the Ed Code may make this difficult to accomplish. It says that the "in order for an education center to be recognized, there has to be a single college that is generating at least 1000 FTES." He is exploring the possibility of changing the Ed Code so that it makes an exception for Consortiums. The application should be recognized and reviewed in July and we should have an answer by November, with funding by the next fiscal year. He feels that there will be a good chance of getting center approval.

Mr. Jensen thanked some of the Board members for their attendance at some of the Basic Academy graduations.

VIII. Adjournment

Meeting adjourned at 10:34 am

Next meeting scheduled for June 26, 2025