

To: SB178 Recruit
From: Hannah Suzuki- Basic Police Academy Staff Assistant
Date: December 2023
Subject: Academy First Day Information

You have been accepted into the South Bay Regional Public Safety Training Consortium Basic Police Academy Class SB178 at the College of San Mateo, 1700 West Hillsdale Boulevard, San Mateo, California. Class SB178 begins on Monday, February 26, 2024 and will end on August 9, 2024.

Orientation will be held on Thursday, February 22, 2024, at the San Mateo Police Academy.

Orientation Day:

1. Arrive at The Academy on Thursday, February 22, 2024, at 0700 to pick up your course materials.
2. Park in the student parking lot Bulldog #9C and meet in Building 35, Room 103.
3. The appropriate dress: Courtroom attire. Men- Button and collared shirt, tie, slacks; Women- button and collared blouse and slacks. No heels.

First Day Requirements:

1. Arrive at The Academy on Monday, February 26, 2024, no later than 0730 and park in the student parking lot Bulldog #9C.
2. Meet in Building 35, Room 103.
3. Wear your Class "A" uniform as listed on pages 3- 5 of the *Basic Police Academy Student Needs List* (long sleeve shirt & tie; NO duty belts, firearms or batons).
4. Remember to bring the materials as listed on page 18 of *the Basic Police Academy Students Needs List*.
5. Read *Recruit Procedures Manual* prior to the first day of class.

If you have any questions, please call 408-229-4299.

Sincerely,

Hannah Suzuki
Instructional Staff Assistant
South Bay Regional Public Safety Training Consortium
650-574-6466