



Veteran Benefits – Gavilan College Student Application Process for Basic Academy

According to the Veterans Administration, all Veteran students are **required** to complete an Educational Ed Plan to receive Veterans Benefits. Complete the steps as listed below before making an appointment with the Gavilan VA Certifying Official, Sandra Talavera, 408-848-4734.

- 1) Take and pass written and physical agility [Assessment Exams](#) at The Academy.
- 2) Make a reservation through our main office (408/270-6458; ***NEW number after 2/21/17: 408/229-4299***). Inform the staff assistant that you are in the process of securing your VA benefits and that you need to speak with Ms. Andre at the conclusion of making your reservation.
- 3) Complete the Gavilan College [VA Forms Packet](#).

If any of the items are missing from your VA Forms Packet, the VA Counselor will not be able to complete your Education Plan. Your enrollment will not be certified without the appropriate completed Education Plan as required by the Veteran's Administration.

[Gavilan College Office of Veteran's Affairs:](#) 408-848-4723