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Career Summary:

I have made a demonstrated profile in Civil Engineering from over 18 years of serving in the Construction Industry. I got opportunity to gather lifelong experience in Construction Management, Customer Service, Client Relationship and Leading by team works.

Professional skills :

- Act as project or site supervisor conducted Land Digital topographic Survey and Sub Soil investigation works.
- I have ability to Read and describe / brief blueprints and project drawings.
- Preparing Project structure Design, Analysis & Drawing using Staad pro, ETABS & Auto Cad Software.
- Ensure construction schedules plans meet guidelines and specifications of building codes and other regulations.
- To improve productivity provided solutions and guideline for different types of problems during execution of civil construction and wooden Interior works.
- Co-ordinate with Project Management Members, Architect, Engineer & Contractors to improve productivity.
- Conducting training program with the project personnel & construction workers for their Health Safety & Security inside the project.
- Using Auto CAD Software prepare Structural Drawings & Details for International Mother Language Institute, Dhaka, Bangladesh And connecting Bridge for National Assembly complex.
- Motivate the Contractors & project team members for doing effective & excellent works in favor of the organization.
- Co-ordinate and Participated in meetings with Management Member regarding Tender arrangement for Project Civil Construction works & Steel fabrication & erection works.
- Evaluate Quality Quantity and recommend appropriate civil construction materials & Interior works materials. And checked materials store and stock which was arranged for ongoing Project.
- Prepared Tender Document Schedule & Comparative Statements for the Feed Mill Factory project Pre-Fabricated Steel Building, 32,000 metric ton capacity Steel Silo & Pre Cast Piling.
- Observe municipal and regional traffic studies for reduced environmental pollution during construction works, and closely monitored under construction project's waste water supply system & Materials Waste Management.
- Co-ordinate with the feed Mill Factory foreign Consultant and Machine supplier. (Jiangsu

Muyang Group Co. Ltd. Muyang Road, Hanjiang Industrial Park Yangzhou, Jiangsu, China) & (82 route de Boisjean, F-62170 Wailly Beaucamp, FRANCE. Singapore Head Office, 100 Beach Road # 22-06, Shaw Tower, Singapore 189702).

- Prepared detail Bill of Quantity (BOQ) & Cost Analysis for different items of water bound macadam roads, civil construction works and wooden Interior works.
- Conducted meeting with unhappy Contractors & worker to manage critical situation & improve their satisfaction level for smooth project works.
- Co-ordinate with Ready Mix Concrete (RMC) supplier & Supply Chain Department Management for smooth supply of materials.
- Prepare requisition for materials and supplies for construction works.
- Supervise technicians of project and other team members of the engineering team and conduct research to determine project requirements;
- Plan and design major civil projects such as buildings, roads, water and waste management systems and structural steel fabrications.
- Conducted environmental impact studies, feasibility studies and economic analyses.
- Attended apartment customer, who already purchased. Listened & wrote-down customer opinions regarding for their allotted apartment's any kind of internal change or modification.
- Time to time communicated with customers through phone & letter for taking selection of finishing (Sanitary fittings) materials for that allotted apartment.
- Prepared detail analysis and costing for that internal change or modification.
- Performed Market survey for new materials of Interior work and Construction materials.
- Directly observed the heavy equipment (Lift, Generator, Electric Substation, etc) installation works.
- Directly supervised Construction works of Bailey bridge under Local Government Engineering Department (LGED) Project through the LGED assigned Contactor.
- Directly Supervised the under construction projects (Road, Box Culvert, Sewerage Drain & School Building) of Local Government Engineering Department (LGED) through the LGED assigned Contactor.

Date of Birth:

November 5, 1980

Education:

B.Sc in Civil Engineering from Presidency University, Dhaka, Bangladesh in 2010

Diploma in Civil Engineering from Technical Education Board, Dhaka, Bangladesh in 1999

S.S.C from Dhaka Education Board, Dhaka, Bangladesh in 1995

Language Proficiency :

	Speaking	Reading	Writing
English	Good	Good	Good
Bengali	Excellent	Excellent	Excellent
Urdu	Good	-	-
Hindi	Good	-	-

Spouse Education: S. S. C

Spouse Age: 32 years

One Son 9 years, Study in class 4 in English medium school

One Daughter 6 years in class 2 in English medium school

Employment Records:

Employer : **Apparel Export (PVT) Limited**

2/ C, Darussalam Road, Dhaka, Bangladesh

Duration : December 2016 to Till now

Present Position : Manager, Project Operation

Employer : **Provita Group (PVT) Limited**

Road no. 3, House # 270, Baridhara D.O.H.S. Dhaka, Bangladesh

Duration : September 2015 to November 2016

Position : Manager, Project Operation

Employer : **Property Design & Solution (PVT) Limited**

Shikder Plaza, House # 79 (1st Floor), Block-M, Banani, Dhaka, Bangladesh

Duration : May 2010 to August 2015

Position : Manager

Employer : **Asset Developments and Holdings (PVT) Limited**

91 Gulshan Avenue, Dhaka, Bangladesh

Duration : May 2003 to April 2010

Position : Assistant Manager, Customer Service Division

Employer : **The Designers & Managers (PVT) Limited**

House # 91, Road # 9A Dhanmondi, Dhaka, Bangladesh

Duration : September 2002 to April 2003

Position : Auto CAD Operator

Employer : **Union Technical Consult (PVT) Limited**

G-22, Pallabi Extension, Mirpur, Dhaka, Bangladesh

Duration : July 2001 to August 2002

Position : Auto CAD Operator

Employer : **M/S Khan Enterprise**

Auto-06226/380, CT-39, Savar Thana Road, Saver, Dhaka, Bangladesh

Duration : March 1999 to June 2001

Position : Sub-Assistant Engineer

Computer Skills :

Microsoft Office from CADD Center, Dhaka, Bangladesh

Auto CAD (2D & 3D) from CADD Center, Dhaka, Bangladesh

Autodesk Architectural Desktop (ADT) from CADD Center, Dhaka, Bangladesh

3D Studio Max, Photo Shop from CADD Center, Dhaka, Bangladesh

ETABS, SAFE & STAAD Pro Software from Institute of Engineers Bangladesh

Professional Training :

- Water supply & Waste Management from ITN Bangladesh, Bangladesh University of Engineering & Technology (BUET), Dhaka, Bangladesh.
- Industrial Management from Small & Cottage Industries Training Institute. Dhaka, Bangladesh.
- Materials Quality Management from Asset Developments & Holdings (PVT) Limited.
- Project Management & Waste Control from Asset Developments & Holdings PVT) Ltd.
- Health Safety & Security from Asset Developments & Holdings (PVT) Limited.
- The Technique of Video Production from National Institute of Mass Communication. Dhaka, Bangladesh.
- Fire Safety in Buildings from Institute of Engineers Bangladesh.
- Seismic Design & Construction of RC Structures from Institute of Engineers Bangladesh.
- Techniques of Retrofit Construction & Quality Control for RC Buildings from Public Works Department, Dhaka, Bangladesh (PWD) & Japan International Cooperation Agency (JICA)