

COVERING LETTER

From: **Manjeet Kumar**

QA/QC Quality Engineer

Mobile No.:+ **919354135361, 7661993130**

E-mail:- **Manjeet4jangra@gmail.com**

To: The Manager

Human Resources Department / Head of the Department

Subject: Looking for a position of an QA/QC/Sr. Quality Engineer

Respected Sir,

I am aware that you are currently recruiting for the position of QA/QC/ Mechanical in your esteemed organization. In fact am working as QA/QC/ Engineer in Moulds manufacturing company for 7.6 years, and I worked as a **Diploma Engineer Trainee** in Tool Room of a Auto part manufacturing Company for 1 Year before this company. I am confident that my experience would benefit the organization and that I would make an immediate contribution if I am successful in gaining related position.

If you wish to schedule an interview based on my resume & experience, I can be contacted at my mobile number or by email mentioned above.

Looking forward to hear from you soon.

Thanking you in advance.

Sincerely yours,

MANJEET KUMAR

CURRICULUM VITAE



MANJEET KUMAR

Email:-Manjeet4jangra@gmail.com

Contact no: +917661993130, +919354135361

Career Objective:

As to be part of an organization which offers a challenging and a growth-oriented work environment with exposure to new technologies and helps me to put my education abilities & my experience to its maximum use.

Profession Experience :-

- ✓ Total 7.6Yrs of experience in Quality Analysis, Technical write CMM programming and Inspection for Injection-Mould Parts.
- ✓ Preparation of First Article Inspection Reports as per design requirement and maintaining inspection data.
- ✓ First Article Inspection as per design requirement and maintaining inspection data.
- ✓ Maintaining quality procedure as per 5's rules and creating a team work environment.
- ✓ Inspection semi-finished components.
- ✓ Inspection of finished goods and preparation of final inspection reports.
- ✓ Carry out root cause analysis and recommend process improvement to minimize rejections and reworks.
- ✓ Reverse engineering of component for designing model with it.
- ✓ Working knowledge on various measuring instruments like CMM-Duramax, Contura G2, O-inspect ,profile projector Mityutoyo, 2DHeight Master, Verniers, Micrometers , Bore gauges, Ring Gauges
- ✓ Capable for Programming in 2D & 3D model
- ✓ Useses of diffèrent types probes like star, scan heads.
- ✓ Improve quality and capability of systems and process.
- ✓ Following ISO 9001:2008.

Technical Skills:

- ✓ CMM (CALYPSO version 5.6.04.01)
- ✓ Mini Tab
- ✓ Auto CAD ,
- ✓ Pro-E.
- ✓ MS Office

CMM software :

- ✓ Calypso
- ✓ PC-DMIS

Educational Qualification:

- ✓ SSC passed with 56.60% from BOARD OF EDUCATION HARYANA JUNE 2001.
- ✓ HSC Passed with 52.00 % From NATIONAL INSTITUTE OF OPEN SCHOOLING JUNE 2004.
- ✓ Diploma (MECHANICAL ENGINEERING) Passed with 65.81% from HARYANA STATE BOARD OF TECHNICAL EDUCATION NOVEMBER 2011.

Work Experience:

Employer:- MITSUBA SICAL INDIA LTD. Bilaspur (Gurgaon)

Designation: Diploma Engineer Trainee

Duration: AUG. 2011 TO AUG 2012.

Roles:

- ✓ First Article Inspection as per design requirement and maintaining inspection data.
- ✓ Follow up of component inspection.
- ✓ Steels inspection reports review, discussion with inspectors/engineers.

Employer: - VASANTHA TOOL CRAFTS Pvt. Limited. at Hyderabad, From

Designation: Quality Engineer

Duration: JAN-2013 TO till date.

Roles and Responsibilities:

- ✓ Working on Calypso Software to create CMM online & offline programming.
- ✓ Preparing Work instructions and check list of programs and uploading with program to on site coordinator.
- ✓ First Article Inspection as per design requirement and maintaining inspection data.
- ✓ Handling testing machine like UTM.
- ✓ Reverse engineering of component for designing model with it.
- ✓ Steels inspection reports review, discussion with inspectors/engineers.
- ✓ Component inspection report review/discussion with mfg. team.
- ✓ Steel & Component inspection responsibility of Q.A. Department.
- ✓ Review of Quality System (QA) activities within QA.
- ✓ Driving for Analyzing Internal Rejections & Sub-Contract Rejections.
- ✓ Analysis of Customer Complaints, Follow up for Closure of CA PA.
- ✓ Review the Analysis of Component & Steel quality Problems.
- ✓ Follow up of steel inspection.
- ✓ Component inspection report review /cross check if required.
- ✓ Co-ordinate with PMT/Design department regarding component inspection results & analysis of non-conformities in components.
- ✓ Involve in customer complaint analysis & closure.
- ✓ Review of instruments calibration activities.
- ✓ Review of customer specific requirements.
- ✓ Review & co-ordinate any inspection, Q.A. related requirements.

Company Profile:

Vasantha Tool crafts Pvt. Limited, Hyderabad, an ISO 9001:2008 certified Company, state of art Tool room, successfully executed more than 2500 precision moulds catering to various Industries like Switch gear, Electronics, Home appliances, Medical, Writing instruments and caps and closures. , "Fully Hot Runner Moulds & In-Mould Closing Moulds" of high productivity and high cavitation's for various applications such as **Switch Gear, Electronics, Home Appliances, Medical, Writing Instruments, Caps & Closures for pharmacy, cosmetics & health care segments.**

Personal Details:

Name	:	Manjeet kumar.
Father's Name	:	Hanuman Singh.
Mother's Name	:	Smt. Kaushila Devi
Date of Birth	:	28-07-1985
Nationality	:	Indian.
Marital status	:	Married
Languages known	:	Hindi, English,
Hobbies	:	Playing Cricket
Strength	:	Regularity, Sincerity, Dedication.
Permanent address	:	Village :-Siswala, P.O. Rawalwas khurd, Distt & Tehsil :-Hisar, Haryana-125001
Present address	:	House No : B26 HAL Raghavendra Colony, Jeedimetla, Suchitra Junction, Rangareddy, Hyderabad, Telangana-500067

Declaration:

I hereby declare that the information furnished above is true to the best of my knowledge.

Date...../...../.....

Place.....

Manjeet Kumar.