

BIKRAMJIT SINGH DHAMI

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CAREER OBJECTIVE

To pursue a highly rewarding career, seeking for a job in challenging and healthy environment where I can utilize my skills and knowledge effectively for organizational growth.

EDUCATION

PG diploma in Project management at cegep Da la Gaspésie, Montreal Quebec.

PG Diploma in construction project management at Fanshawe College, London, Ontario.

Graduation in civil engineering from, The Regional Institute of Management and technology, Punjab, India.

TRAINING EXPERIENCE – 6 MONTHS

Six Months Internship with royal builder from Oct 2015 to April 2016 (India).

One month's training with ramkyee infrastructure pvt.ltd (India).

PERSONAL

WORK EXPERIENCE

● Driver-recruiter in I-Way Transport in Brampton, Ontario 2019, Feb to Present

- Reviewing applications and ensuring all required documents are completed
- Interviewing potential company drivers and/or owner operators
- Completing reference checks, and either recommending or declining applicants
- Pre-screening walk-in and phone inquiries by driver applicants
- Communicating with operations regarding creating positions for quality applicants, determining the need for positions, and identifying driver trends

- **Driver-recruiter in charge logistics in Dorval Montreal. June 2018 to Dec 2018**

- Conduct behavioral based phone interviews, run MVR's and criminal background reports.
- Make critical hiring decisions based on qualification, experience, and hiring goals.
- Lead recruiter on large accounts with emphasis on qualified candidates and business need.
- Assisted with creation of standard operating procedures for an acquisition.
- Establish automatic and manual reporting in new recruiting platform.

- **Safety co-coordinator in charge logistics in Dorval Montreal. Jan 2018 to June 2018.**

- Comprehend and administer all relevant policies and procedures in a fair and consistent manner
- Resolve transportation issues in a timely manner and escalate when required
- Coordinate the dispatching of shipments (both inbound & outbound)
- Hands on direction of all activities to ensure customer and corporate requirements are met.

- **Merchandise in Amazon ware house in Brampton.**

- Organizing and monitoring inventory
- Loading and unloading packages
- Documenting orders

- **Outside experienced as a roofer in Brampton.**
- Inspect problem roofs to determine the best way to repair them
- Measure roof to calculate the quantities of materials needed
- Replace damaged or rotting joists or plywood
- Install vapor barriers or layers of insulation
- Install shingles, asphalt, metal, or other materials to make the roof watertight
- Align roofing materials with edges of the roof
- Cut roofing materials to fit around walls or vents.

- **Team leader and material handler in Lind's chocolate in Brampton.**

- Maintains inventory by identifying, labeling, and placing materials and supplies in stock; recording location of inventory.
- Locates materials and supplies by pulling and verifying materials and supplies listed on production orders.
- Maintains in-process inventory at work centers by delivering and opening materials and supplies.
- Documents materials and supplies disposition by recording units delivered and location of units.
- Receives credit-return material and supplies from production by verifying materials and supplies code and lot number and quantity; placing materials in stock.

- **Team leader Del's bakery in Brampton.**

- Assists BAKER by performing any combination of following duties in bread-baking department: Carries and distributes supplies, such as flour, shortening, and baking pans.
- Mixes, kneads, or shapes dough for bread, rolls, muffins, or biscuits.
- Cuts dough into uniform portions

QUALITIES

Strong work ethics with remarkable customer handling skills. Excellent communication skills in written and verbal both.

Remarkable patience with reliability and responsibility. Ability to meet emergency of work.

Manage conflicts, challenging situations.

PERSONAL DETAILS D.O.B-

12 March 1994

Languages- English, Hindi and Punjabi

Availability: Full time (Any shift).