

Julius Mwathi Njuguna

147 Kingswood Drive, Brampton, Ontario L6V 2X5. 416 400 6306, mwathi310@gmail.com

OBJECTIVE

To work in a professional environment where I can learn and develop my skills through the various opportunities provided and further contribute to the company's growth.

SKILLS SUMMARY

- Excellent command of written and spoken English.
- Basic electrical wiring skills from secondary school as well as with a journeyman as a part time job after completion of college education.
- Demonstrated ability to adapt to new working conditions and environment, motivating others in the team.
- Hardworking, confident and motivational team player.
- Punctual, quick to learn and able to meet deadlines.
- A good decision-maker, who is well organized, resourceful and efficient
- Effective team worker with excellent initiation, co-ordination and motivational skills.
- Excellent communication and interpersonal skill.
- Certified and experienced counterbalance forklifts operator.
- Certified first aider from St John Ambulance, Canada.
- Fully Licensed to operate a vehicle in Ontario ,Canada (G licence)
- Experienced in use of RF scanner SAP system in order picking/receiving.

WORK HISTORY

Armacell Canada Inc.

March 2013 to date

Slicing machine operator

- Loading/unloading PET blocks on the platform using a remote controlled pneumatic/electrical crane
- Mounting/dismounting the stenner saw blade to suit various slicing parameters.
- Monitoring the quality of sliced parts visually, using the customised quality control system and vernier callipers and adjusting the parameters as appropriate.
- Updating the quality control system with relevant data and adjusting as appropriate.
- Preparing samples for prospective customers as well as Quality Control department.
- Preparing real time traveller tickets using an ERP system.
- Preparing work orders based on schedule and priority using an ERP system.
- Receiving raw material into the ERP system
- Autonomous maintenance of computers and printers within the department
- Training other operators
- Moving blocks and finished products using a counterbalance lift truck.

- Compiling a summary of production report at the end of the shift including quantity achieved and the balance.

Jardine Consumer Products

2013

Warehouse associate

- Receiving assorted merchandise
- Sorting and Piling the merchandise onto wooden skids.
- Wrapping the merchandise for forklift loading and storage.

I.T Manager:

2008 – 2012

Hi-q Auto parts, Nairobi, Kenya.

- Liaising with suppliers from Japan and United Arab Emirates in creating codes for use in the sales and stock computer system at our premises based on part numbers of the various motor vehicles body parts.
- Designed a real time stock querying system
- Maintenance, usage and servicing of computers, printers and modem at the company premises.
- Production of weekly, monthly and annual reports on stock levels and debtors' positions for use within the company.
- Production of sales and revenue reports for presentation to the revenue (tax) authority.
- Online ordering and re-ordering of various goods for sale at the company from foreign suppliers in Japan and United Arab Emirates (Dubai)
- Outsourcing of goods and services from local suppliers when unavailable at the company.
- Counter and telesales of company's goods and services.
- Preparation of price quotations based on own assessment or purchasing personnel's opinion at various workshops.

PROFFESIONAL QUALIFICATIONS AND EDUCATION

- **National Diploma in Computer Studies from Starehe Boys' Institute, Nairobi, Kenya 1997 equivalent to a 2 year college Diploma in Ontario.**
- **Starehe Boys' Centre, Nairobi, Kenya A- (minus) at 'O' level, 1995 equivalent to Ontario Secondary School Diploma.**

REFERENCES

Neil Sequeira: 289 541 7865, Neil.Sequeira@armacell.com

Joe Resendes: 647 281 9212, JoeResendes19@gmail.com

Everett Wakoli: 416 272 9011, emwiswa.wakoli@gmail.com