

ALLAIN PAUL A. RIVERA
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Waab Doha, Qatar
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Applying for: HVAC Technician



OBJECTIVE

To become an effective and efficient employee where my skills can be enhanced for continuous growth and learning in the practice of my integrity, passion and accountability.

WORKING EXPERIENCE

Acciona Services- American School of Doha Site
Al Bustan St. Al Waab Doha, Qatar
August 1, 2017 to Present

HVAC Technician

Job Description:

- Performs all the duties of an HVAC Mechanic.
- Performs repairs for the heating, ventilation, air-conditioning and refrigeration systems in the school facilities.
- Respond and attend to school administration repair requests.
- Communicate with teachers or support staff to resolve any HVAC maintenance issues.
- Makes periodic rounds to all area to support equipment and maintains operating log of conditions observed.
- Submit the daily activities and Monthly servicing report to our engineer.

AL Manzel Hotel Apartments Abu Dhabi
Electra Street Zayed the first St. tourist club Area Abu Dhabi
March 27 2017 to July25 2017

HVAC Technician

Job Description:

- Performs all the duties of an HVAC Mechanic.
- Performs repairs for the heating, ventilation, air-conditioning and refrigeration systems in

the hotel facilities.

- Respond and attend to guest repair requests.
- Communicate with guests or staff to resolve any HVAC maintenance issues.
- Makes periodic rounds to all area to support equipment and maintains operating log of conditions observed.

DGS Electronics, Air condition& Refrigeration Repair
OG Road Sto. Cristo Mexico, Pampanga
Feb. 11, 2013 to March 5, 2017

Air conditioning Technician

Job Description:

- Carried out monthly servicing of the air-conditioning units (window type aircon, Split unit and Package Unit) for residential and commercial establishment.
- Attending breakdown complaint with regards to air-conditioning issues.
- Installation of new window unit, split unit and package type unit for residential and commercial building.
- Submit the daily activities and Monthly servicing report to our engineer.

St. Rita Furniture & Sash Factory
OG Road Bacolor, Pampanga
April 13, 2009- March 16, 2012

Junior Facilities Technician

Job Description:

- Carried out the building facilities maintenance on air-conditioning, electrical, plumbing and building works)
- Attending breakdown complaint air-conditioning, electrical, plumbing and building works.
- Carried out daily walkthrough and replaced the faulty parts that have been identified.
- Submit the list of spare parts that need to be purchase to management.

SPECIAL TRAINING

- **Consumer Electronics and Servicing - NC2**
- **Electrical Installation & Maintenance - NC2**
- **Computer Hardware and Servicing –NC2**
- **Shielded Metal Arc Welding (smaw) -NC2**

- **Domestic Refrigeration & Air-Conditioning (DOMRAC) –NC2**

EDUCATIONAL ATTAINMENT

Tertiary Level

Course:

Domestic Refrigeration & Air Conditioning (DOMRAC) -NC2 July 26-Nov 15, 2015
(Sunday class)

Rotary club of Dau Technical & Vocational
Training Center, INC.

Shielded Metal Arc Welding (smaw) -NC2 July 6- Sept.5, 2015

ITC International Technology Center
Galac St, San Fernando, Pampanga

Computer Hardware and Servicing –NC2 Oct 6-Dec.5, 2014

SC Human Resources Training, Development
and Assessment Center Inc.
Angeles City, Pampanga

Consumer Electronics- NC2 April 7- June 30, 2014

Provincial Manpower Training Center
High school Blvd. Street
Brgy. Lourdes city of San Fernando, Pampanga

Electrical Installation and Maintenance --- NC2 Jan 6 – March 28,
2014

SC Human Resources Training, Development
and Assessment Center Inc.
Angeles City, Pampanga

Secondary Level

Saint Joseph's Academy.
San Antonio, Mexico, Pampanga 2004-2008

Elementary

San Vicente Elementary
San Vicente Mexico, Pampanga 1998-2004

HIGHLIGHTS OF QUALIFICATION

Computer literate (MS Word, Excel, PowerPoint)
Reliable and Flexible; can handle challenging situations.
Articulate and persuasive in written and oral communication.
Shows passion and dedication inside and outside the workplace.
Persevere and willing to learn.

PERSONAL INFORMATION

Age : 27 years old

Birthday: March 17, 1992

Height: 5' 7"

Weight: 80 kg

Civil Status: Married