

Eric Byram

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As a Nordic skier most my life, I've developed the skills to become **analytical**, **driven**, and **resilient**. I balanced part-time school and full-time year-round endurance training that necessitated the development of effective **time management** techniques. I've done a variety of jobs that demanded **flexibility** and the need to be **self-directed**. My upbringing instilled in me the values of a strong **work ethic** and **efficiency** along with a predisposition for **leadership**. I am pursuing **accounting** at school, which will involve all these skills and allow me to use them to my greatest benefit.

Experience

Staff Accountant, Co-op, BDO Canada (May 2019-Current)

4 Month co-op term before my final year of school. Working under multiple managers to learn the variety of skills and knowledge that a public accountant needs including T1 and T2 preparation and filing.

Bookkeeper / Administrator / Personal Assistant at Hot Marketing Inc.(Summer 2018)

Working in a **variety of roles** building up a new **marketing** business. Posted and filed 2 full year ends for 2 companies and short returns for multiple years for 2 additional companies. I also managed online orders, **warehouse** organization, built a set of **SOPs** from the ground up, managed and maintained multiple **websites**, acted as **liaison** between a team of 5-10 freelance workers, **prepared filings** for an accountant, prepared **payroll** deduction remittance, and participated in the **hiring** of multiple employee/contractors (from creating and posting jobs, to screening applicants, to conducting interviews. I had to guide the organizational infrastructure of a large portion of the business.

Laborer at Landing Nursery (Summer 2017)

Pruning seedlings at a tree nursery. Built **efficiency** skills as well as grit to work in the heat, long hours and **early mornings** under **multiple leaders** and directors.

Board Member/Secretary/Bookkeeper at Byram Family Foundation (2015-Current)

Handling mail, filing, basic **banking**, and basic **bookkeeping** in order to maintain an organization that efficiently improves the financial situations of a variety of qualified donees.

Marketing Intern at FasterSkier Magazine (2015-2016)

Released press releases and biweekly emails, updating stories on WordPress and writing the occasional story. Needed to deal with a small team of passionate people on a **limited budget**.

Sponsorship Director for the WinSport Junior XC Ski Team (2016)

Operated under the main WinSport sponsorship director to seek out and **manage** sponsorships for the WinSport Junior XC Ski Team, and manage and update social media pages. WinSport is a large not-for-profit organization based in Calgary that provides many opportunities to athletes with world-class facilities for training and

testing. We had gone from zero support money our past season to over \$8,000 in support raised in under 4 months since I started handling it.

Server at Pizza. Co. Canmore (2015)

Handled **customer service** as a server. Did a variety of jobs such as bussing tables and bartending. High stress, late hours, and having to maintain a mental inventory of jobs needing to be done was common.

Education **High School Diploma** on the Honour Roll (*Canmore Collegiate High School*) 2014

Athabasca University 2014-2017 Part-time Schooling while high performance training.

Bachelor of Management: *University of British Columbia (Okanagan)* 2017- Minor in Economics with specialization in accounting.

Skills Trained as a **competitive** Nordic skier for 13 years. This has allowed me to acquire and hone many skills such as: attentiveness, learning and listening skills, the ability to take in a large amount of information and direction and deliver on what was demanded.

Proficient in **Word**, **Excel** and multiple **Adobe** suite products.

Strong **organizational** skills

Strong skills in **Quickbooks**, **Xero**, and **Shopify**

Achievements Multi-time National **medalist** in Cross-Country Skiing

2017 Simply Analytics **Case** Competition- 3rd Place

2018 **Techstars** Startup Weekend Category winner

JDC West Case Competition 2019 - 7th place Entrepreneurship

Member of **Mensa** Canada

CFA Level I Candidate

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