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Objective:

Operations, Manufacturing or Facility Manager applying for employment whereby my skills and experience in planning, team leadership, prompt quality driven results and attention to detail, can be an asset to the organization.

Education:

Diesel Mechanic – Quality Council for Trades and Occupations Certificate nr: 15279454

Experience:

General Manager – Middelburg South Africa

Jan 2011 till Present

Engineering Top Tech SA Pty Ltd – This Company provides specialized mining equipment and attachments to various mining industries. They offer comprehensive turn-key projects that include design, service, parts and after sales support.

Primary job duties:

- Meet with customers at operation sites, understand and detail project requirements.
- Promote sales by identifying customers, providing detailed product information and expediting professional and prompt quotations, followed by a satisfaction call.
- Evaluate and quote for repairs and maintenance.
- Manage field service technicians, ie parts ordering, allocating jobs, closing of job cards, initiate invoicing and sign off.
- Oversee critical turn-key installations, commissioning, warranty and after sales support.
- Manage facility maintenance, ie property, workshop, office buildings and vehicles.
- Maintain safety standards, provide training, discipline and coaching.
- Attend corporate and customer meetings.
- Preparation of monthly and annual sales reports.
- Strive to meet set profitability targets by managing cost and sales.
- Manage a widespread customer location base, local and internationally
- Reporting on daily basis to senior management.

Site Manager – Newcastle and Richards Bay

Jun 1997 to Dec 2011

Harsco Metals – This organization provides peripheral services to the Steel Mill industry. Mainly focusing on Slag handling, screening, separation and delivery to the Smelter.

Primary job duties:

- Attend production, safety and business related meetings.
- Daily production and operational reporting, plan vs actual.
- Administration, maintenance and production staff management.

- Prepare and manage annual budgets.
- Conduct frequent inspections on plant, facilities and machinery.
- Promote safety a culture, uphold company policies, procedures and standards.
- Address customer or supplier related issues, concerns and promote continuous improvement.
- Constantly strive for customer satisfaction as well as maintain product quality and delivery expectations.

Diesel Mechanic Apprentice – Richards Bay, Kwazulu Natal Mar 1994 to June 1997

Harsco Metals – This Company provided an onsite service to Richards Bay Minerals which encompassed the screening of slag product which is a byproduct of the high grade pig iron produced.

Primary Job Duties:

Maintenance, repair and troubleshoot various makes of heavy earth moving machinery namely CAT, Komatsu, Volvo and Bell. Major tasks listed as follows.

- Conduct periodic oil service changes and sampling.
- Replace and or clean, coolant, filters pre-filters and strainers.
- Troubleshoot and repair hydraulic hoses, cylinders, valves, cartridges, pumps.
- Troubleshoot, repair and maintain brake systems, ie hydraulic or pneumatic, disc, drum or wet brakes.
- Troubleshoot, remove, repair and install major drive train components.
- Troubleshoot, repair and replace basic electrical system wiring, fuses, relays, lights and plugs.

Other Certificates, Licensing and Training:

Basic Hydraulics – Accredited by Garnett Cross Hydraulics – Cert nr: 8122	OBDII Diagnostics – Accredited by On Board Diagnostics SA
Basic Welding – Accredited by APEX Department of Manpower- Cert nr UN9005/03	Controlling Work Place Performance & Conduct
Safety Auditing Techniques – IRCA Cert nr 3542	Sub Ordinate Manager Training – Cert 1859
First Aid Level 1 – Cert FA 2622 / 1826	Light Motor Vehicle & trailer – Driver’s License

Skills & Characteristics

Good Computer literacy: ie: use of programs, Outlook, Excel, Word, Power point, and JD Edwards.
 Speak, read and write in 3 languages: English, Afrikaans and Portuguese.
 Good mechanical and troubleshooting aptitude.
 Good Customer orientation & dependability.
 Respectful, patient and positive team player.
 Tenacity to complete any given task, and to the best of my ability.

References:

Current employer

Company: Engineering Top Tech

Contact: Director – Andre Mc Duling 0027 82 378 4349 or Richard Everingham 0027 82 447 9970

Previous employer

Company: Harsco Metals

Contact: Director – Francois Reyneke 0027 82 558 9081