

Robert Hedji

Home Address:

2104 Whiskey Jack Dr.

Sparwood B.C. V0B-2G2

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1-604-741-2086

Objective: a full time position in which I can demonstrate my pronounced mechanical skills, self-motivation, a strong relationship builder capable of partnering with the public, staff, management and administration. Team player, well organized and able to adapt to new situations.

Professional Profile:

1. Journeyman Transmission Technician, (Fourth year certificate, transmission and driveline) twenty one (21) years of dedicated service
2. Service orientation provides for flexibility and willingness to work overtime to complete all tasks
3. Excellent communication skills for speaking with customers in person and on the telephone
4. Responsible for ordering parts, sourcing parts and components for shop inventory and customers vehicles
5. Vast knowledge in HD on and off-road vehicle parts and components placement from twenty one (21) years of hands on experience
6. Ability to deal with changing priorities while maintaining an organized approach
7. Repairs, overhauls, maintain and services combination of heavy and light equipment, such as hydraulic pumps, automobiles, heavy trucks, pickup trucks, heavy construction equipment, excavators, loaders, etc.
8. Driver Operator of an explosives mobile mixing unit contracted to Teck Coal in Sparwood B.C.

Present Employer:

Maxam North America

652-B Sparwood Dr. Sparwood B.C.

V0B 2G0

Driver Operator (Mobile Mixing Unit-MMU)

Past Employer:

1. Canadian Pacific Railway,
Golden, B.C. May 2017-Nov 2017. Diesel Mechanic Apprentice
2. Revelstoke Garage,
Revelstoke, B.C. Mar 2017-May 2017. Journeyman Mechanic
3. Marine Chrysler, Vancouver B.C. Jan 2017-Mar 2017
Journeyman Mechanic
4. Canadian Tire, 4380 Sunshine Coast Hwy, Sechelt B.C. Nov 2015-Jan 2017

Journeyman Mechanic

5. Provincial Health Services Authority (PHSA) Victoria, B.C. 2010-2015 in the Material Management Department. Shipper and Receiver, Warehouseman

6. Transmission Auto Care, Victoria, B.C. Senior Transmission Technician. Nov 1989
Jul 2009.

7. Vancouver Island Health Authority (VIHA).

Royal Jubilee Hospital, Victoria, B.C. Pharmacy Porter 1987–1988.

Responsibilities:

1. The duties listed below are illustrations of the various types of work that I have performed.

2. Fabricates, constructs, installs and repairs company heavy equipment and machinery.

3. Diagnoses and troubleshoots equipment problems and determines repairs needed.

Repairs, overhauls, maintain and services on heavy equipment.

4. Repairs, overhauls, maintains and services fuel systems, exhaust systems, cooling systems, lubrication systems, engine control systems, major internal engine repairs or overhaul, installation and alignment of engines and machinery.

5. Repairs, overhauls, maintains and services drive trains and final drives, hydraulic transmissions, power take-offs, vehicle suspensions and steering, vehicle brake systems, wheel-mounted vehicle suspension and steering.

6. Cleans, lubricates and performs other maintenance work.

7. Determines extent of repairs required.

8. Adjusts equipment and repair or replace defective parts.

9. Performs daily safety and maintenance checks.

10. Tests repaired equipment for proper maintenance.

11. Communicates the order of material/ parts required to complete repairs.

12. Selects the appropriate tools, machines and materials to be used in preparation for work

13. Operates all tools and equipment in accordance with company safe work practices and procedures

14. Installs repaired parts into equipment, or installs new equipment.

15. Dismantles machines or equipment, using handtools and power tools, in order to examine parts for defects and replace defective parts where needed.

16. Demonstrates continuous effort to improve operations, decrease turnaround times, and streamline work processes.

17. Maintains daily records, including maintenance reports and documentation.

18. Cleans up work areas, equipment, supplies and materials. Applies standard housekeeping practices and procedures.

19. Responsible to ensure all work is completed in a safe manner according to company policies and procedures.

20. Must wear, and participate in the ongoing training of, the required PPE for this position.
21. Responds to emergency situations as necessary.
22. May assist, lead and train, or instruct, others in the work.
23. Provide quality customer service to our external and internal customers.
24. Lead by example with integrity.
25. Other tasks and special projects as assigned by the direct supervisor or manager.

Knowledge, Skills & Abilities:

1. Knowledge of the practices, methods, techniques, tools and equipment used in the performance of mechanic work as assigned.
2. Ability to troubleshoot and inspect equipment to detect faults and malfunctions.
3. Ability to adjust equipment and repair or replace defective parts.
4. Ability to test repaired equipment for proper performance.
5. Ability to analyze and problem solve.
6. Knowledge of record keeping systems.
7. Knowledge of equipment cleaning standards and procedures.
8. Ability to operate and use required tools and special equipment (computer diagnostic scan tools) skillfully and safely.
9. Ability to coordinate workflow for multiple projects.
10. Knowledge of operation of heavy equipment.
11. Able to lift and carry up to 50 kgs.
12. Ability to work extended shifts, weekend work and overtime as required.
13. Knowledge of HSE (Health Safety and the Environment) Manual, safety practices, safe work methods and safety regulations pertaining to the work.
14. Ability to be fit tested for respirator equipment annually.
15. Ability to identify and implement effective courses of action to complete assigned work.
16. Ability to work with minimal supervision, follow instructions and provide feedback as required.
17. Ability to exercise independent judgment and initiative within established guidelines.
18. Provide excellent customer service; verify customer issues and make recommendations.
19. Open and close business operations; maintain inventory, parts and supplies
20. Ability to establish and maintain effective working relationships with those encountered in the course of the work.
21. Able to coordinate work assignments with other workers, divisions or departments.
22. The safe practice of utilizing "three point contact"

Education & Experience:

1. High School Diploma, Stelly's 1984.
2. Twenty one (21) years mechanic experience.
3. Provincial training certification.

4. Camosun College, Completed Fourth Year Transmission Builder Apprenticeship Program 1991.
5. Camosun College, Automotive Mechanics Program 1988.
6. Received Top Student Award from the Board of Governors in recognition of performance.
7. Mechanically inclined and willing to learn.
8. College of the Rockies, Golden B.C.
Class 3 driver training.

Other Training:

1. WHMIS Training.
2. Transportation of Dangerous Goods Certificate.
3. Fall Arrest training
4. Skid Steer Training/Certificate

Licences:

1. Province of British Columbia, Class 3 Driver's License with Airbrake Endorsement, Unrestricted

REFERENCES:

- ❑ Tammi Larkin, Work Reference, Manager-Pharmacy Stores
❑ Email: Tammi.Larkin@viha.ca /Telephone: 250-519-3500 ext. 32989.

- ❑ Linda Storm, Work Reference, Manager-Material Management-Stores
❑ Email: Linda.Storm@viha.ca /Telephone: 250-370-8394

- ❑ Kevin Rolston, Work Reference,
Assistant Service Manager, Canadian Tire
Telephone: 604-885-6611 ext. 3, 1.
❑ Email: kevin.ctc636@gmail.com

Thank you for your time and consideration,

Robert Hedji.