

Maxime BOKO

2554 Carling Ave

Ottawa, ON K2B 7H4

Tel : 613-220-5284

jose.boko@gmail.com

PERSONAL QUALIFICATIONS

- Languages spoken and written: English, French
- Student, honest, dynamic, disciplined, and courteous
- Teamwork and willingness to work
- Good organizational skills and ability to adapt
- Computer skills: Microsoft (PowerPoint, Word)

EDUCATION

2012: General Certificate Secondary Education

Sep 2012 to Sep 2014: L'Amitié TRADE School

July 2016: High School Diploma

January 2017: Language learning at ABCE language school

PROFESSIONAL EXPERIENCES

- August 2014 to January 2017: Automotive service technician, mechanics and mechanical repairers
- Review work orders and discuss work with supervisor
- Inspect motor in operation, road test motor vehicle, and test automotive systems and components using computerized diagnostic and other testing devices to diagnose and isolate faults
- Adjust, repair or replace parts and components of automotive systems including fuel system, brakes, steering and suspension, engine and drive train, emission control and exhaust, cooling and climate control, and electrical and electronic systems using hand tools and other specialized automotive repair equipment
- Test and adjust repaired systems to manufacturer's performance specifications
- Perform scheduled maintenance service, such as oil changes, lubrications and tune ups
- Advise customers on work performed, general vehicle condition and future repair requirements.

MAY TO JUNE 2017: Warehouse helper

- Renaissance don (Load and unload the trucks and help clients to carry their purchases, Clean and wash the floors, the windows, the walls and counters in the store, as well as manage the inventory of cleaning products. Help to do minor repairs)

- Masdel Group Inc. Montreal (Moving packaging / raw materials, Pallet wrapping finished goods, lumping, maintaining tidy production spaces, General help where needed)

VOLUNTEERING

- Gardening Activity
- Sanitation at the 2013 IYF WORLD CAMP
- Recycling of musical instruments at SOS Calavi

HOBBIES

- Sport (Soccer, Basketball, Gym)
- Biking
- Reading

References available upon request