

GARNET S. MINDORFF

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To Whom It May Concern:

I respectfully submit this cover letter and resume for your consideration. I am currently working in Vancouver, but I am willing to relocate for a great opportunity. As an Electrical Journeyman, I have the education, skills, and practical experience to contribute as a valuable team member for your company.

Through my education, I learned the fundamentals in the field and I am confident working with power electronics, prints, high/low voltage installations and electrical drawings and codes. My work ethic includes working diligently individually as well as in a team environment. I take pride in myself for being a team player as well as a leader; I show initiative and thrive on constructive criticism. I am eager to learn, and I am dedicated to continue building success in a growing company. The industrial, mining, and oil field experience has allowed me to expand my knowledge in the electrical field. I have also worked in residential settings for a master electrician for three years. My operator and skilled labourer experience has allowed me to gain knowledge not only operating these different types of machines, but also maintaining them. My diverse and vast skill-set will surely contribute success in your company.

I have a strong work ethic, proper time management skills, and I am safety-oriented on all projects. I feel that my maturity, professionalism, dedication, and enthusiasm would benefit your company in the future.

Enclosed is a resume for your perusal. I look forward to the possibility of contributing as an employee for your company. I would love to hear from you, to discuss this opportunity in further detail. Thank you for your time and consideration.

Sincerely,

Garnet Mindorff

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EDUCATION

2014 – 2017

Saskatchewan Polytechnic Institute: (Moose Jaw, Saskatchewan)

Construction Electrician Levels 1-4

2012 – 2013:

Cambrian College of Applied Arts & Technology (Sudbury, Ontario)

Industrial Electrical Engineering Techniques

2004 – 2008:

Ridgeway Crystal Beach High School (Niagara Falls, Ontario)

Ontario Secondary Diploma

WORK EXPERIENCE

February 2018 – Present

Journeyman Industrial Electrician

Spectrum Electric Ltd. (Surrey, BC)

- Industrial Service electrician
- Quote clients for jobs
- Manage/instruct apprentices
- Troubleshoot breakdowns at various plants/mills
- Install hermetic systems
- Install security systems
- Install gas detection systems
- Install fire alarm systems
- Plant electrical maintenance
- Motor control systems

January 2017 – February 2018

Journeyman Construction Electrician (Industrial)

Weese Electric Ltd. (Plenty, SK)

- Oil field electrician
- Install and connect electrical equipment for light oil wells (Tie in's)
- Perform well completions (start ups)
- Install and program variable-frequency drives
- Build and install various limit switch's
- Electrical maintenance
- Troubleshooting
- Oil battery and facility construction
- Build and hook up generators
- Install and maintain heat trace
- Service calls

September 2014- December 2017

Industrial Electrical Apprentice

Nixon Electrical Service Ltd. (Moosomin, SK)

- Industrial, commercial, mining, and residential electrical experience
- Mine site regularities and safety protocols
- Maintenance/Troubleshooting
- Operation/installation of PLCs
- Reading blueprints
- Installation/termination of MCCs
- Fire alarm installations
- Low/high voltage installations
- Install/maintain wiring and lighting systems
- Safely initiate large cable pulls
- Communication installations
- Cable tray installation

July 2013 – July 2014

Operator/Skilled Labourer

Interpaving Limited (Sudbury, ON)

- Experience operating various machines
- Basic masonry
- Paving
- Industrial smelter work setting
- Basic concrete and forming work
- Hauling and dumping slag
- Maintenance
- Machine repairs
- Road construction
- Demolition
- Trenching
- Warehouse work

2009 – 2011

Warehouse Labourer

Fasteners and Fittings (Milton, ON)

- Shipping/receiving
- Lifting heavy objects
- Various forklift operations
- Inventory
- Stocking shelves
- Loading/unloading

2009 – 2011

Farm Hand

Robinson Farm (Norval, ON)

- Maintenance and machine repairs
- Operating farm machinery
- Cultivating, harvesting, and using chemicals

2008 and 2011

Electrical Apprentice (Unindentured)

RYDA Electric (Ridgeway, ON)

- Worked with hand tools
- Commercial & residential

SKILLS AND INTERESTS

- Self-motivated, hardworking, responsible, independent individual that also works well in a team environment
- Physical strength and stamina (heavy lifting)
- Problem-solving skills
- Flexibility
- Organizational skills
- Dedication to furthering the successful development of the company
- Machine Experience: 980 Cat Front Loader, 950 Cat Front Loader, 744 John Deere Front Loader, 644 John Deere Front Loader, Cat Excavator, Backhoe, Packing, Asphalt Roller, D8 Dozer, 740 Cat Rock Truck, Forklift, Manlift, JCB Jiglift, John Deere Tractor, New Holland Tractor.
- Software: Adobe Acrobat, Excel, MS Office, Windows 7, PowerPoint
- Specific skills: Install, replace and repair electrical controls and panel boxes, quality control, construction, landscaping, driver's licence (automatic & manual transmission), hand tools, customer service, technology, shipping/receiving, & billing/invoicing.

CERTIFICATES

- Journeyman Construction Electrician Red Seal Certification
- OHS Standard First Aid, CPR-C and AED (18 hours)
- Ground Disturbance – Supervisory Level
- Transportation of Dangerous Goods
- H₂S Alive
- GHS/WHMIS
- Electronic General Safety Certificate
- Energy General Safety & Environmental Orientation
- Registered SkyTech Industrial Electrical Apprentice
- AWP ticket and fall arrest
- Construction Safety Training Systems

REFERENCES

Mike Weese
Owner of Weese Electric
(306) 463-7009

Cory Fuchs
Foreman Nixon Electric
(306) 435-6997

Ryan Wheaton
Supervisor at Weese electric
(306) 948-9374