

Electrical Supervisor (JR19205 Sub Head Trades 3 – Tradesperson Electrical)

Interested applicants should apply through UBC Careers website:

https://ubc.wd10.myworkdayjobs.com/ubcstaffjobs/job/UBC-Vancouver-Campus/Sub-Head-Trades-3---Tradesperson-Electrical_JR19205

About UBC Student Housing and Community Services

Student Housing and Community Services (SHCS) provides essential and outstanding services and resources that support and enhance the UBC community.

A self-funded ancillary unit within UBC's Vice-President, Student's portfolio, we are one of the largest and foremost campus service providers in the North American higher education landscape.

Why Work for Us?

- Dynamic, friendly and inspiring workplace environment
- Competitive salary and outstanding benefits for you and your family, including Extended Health, Dental, Vision, Tuition Credit, PD Funds, Pension Plan and more
- Development and training opportunities
- Wellness initiatives and a respectful work environment
- Opportunity to work in a variety of Residence Environments on Campus
- Strong sustainability values and practices

Supplemental Pay Types:

- o The monthly wage, inclusive of a 7% wage differential, is \$7,550.99 - \$8,096.69.
- o Opportunity for OT at Double Time (bankable for additional time off)
- o Evening/weekend shift premiums when applicable

Vacation Allotments:

- o Year 1: 1.25 vacation days earned per month
- o Year 2: Three weeks of vacation
- o Year 5: Four weeks of vacation
- o Year 8: Five weeks of vacation
- o Year 14-18: One additional day of vacation earned per year
- o Year 18: Six weeks of vacation
- o Every year: Three additional vacation days between Christmas and New Years

University Pension Contributions:

- o **9.4%** of your gross pensionable earnings (basic salary).

Eligibility for Tuition Credit Waivers:

- o 12 credits of UBC undergraduate courses (**transferable to your eligible dependent spouse or child**); or Continuing Studies non-credit courses (the dollar equivalent of 12 undergraduate credits) in each 12-month period

Offering Extensive Medical & Dental Benefit Programs

On-site Staff Fitness Centre & Classes Available

At UBC, we believe that attracting and sustaining a diverse workforce is key to the successful pursuit of excellence in research, innovation, and learning for all faculty, staff and students. Our commitment to employment equity helps achieve inclusion and fairness, brings rich diversity to UBC as a workplace, and creates the necessary conditions for a rewarding career.

Job Description Summary

Participating in, organizing and directing the work of an assigned area and/or crew of trades, such as, Electricians, Plumbers, Maintenance Mechanics, Carpenters, Painters and other skilled workers engaged in maintenance and installation work on Student Housing and Community Services (SHCS) facilities, costing jobs and ordering required materials.

Organizational Status

Reports to the Trades Manager.

Work Performed

Performing preventative and breakdown maintenance. Troubleshooting, repair and installation of low and high voltage equipment and systems. Testing and repairing fire protection systems. Working in compliance with applicable codes, instructions, and safety regulations in accordance with work orders, drawings, documents and time schedules. Responding to trouble calls and emergencies during and outside normal work hours. Supervising, organizing and allocating the work of an assigned crew of trades, such as, Electricians, Plumbers, Maintenance Mechanics, Carpenters, Painters and other skilled workers.

Supervising and participating in training workers/apprentices as necessary. Dealing with day-to-day on-site problems by initiating appropriate actions to correct the situation. Preparing cost estimates for jobs and ordering required materials. Maintaining work function related records, such as, timekeeping, costing, tools, equipment, work assignments, preventative maintenance schedules and test inspection reports. Communicating with customers as required to ensure the efficient delivery of service. Attending training and other workshops as required to maintain current knowledge of electrical and safety codes. Acting as Field Safety Representative, ensuring workplace compliance with the BC Safety Authority's Safety Standards Act. Performing inspections and signing permits as required. Ensuring that employees under his/her jurisdiction work in a correct and safe manner and in accordance with all normal safety standards and practices and university and departmental policies and procedures. Checking to ensure that work is completed in accordance with requirements, specifications, and applicable codes. Carrying out any other related duties as required in keeping with the qualifications and requirements of positions in this classification.

Consequence of Error/Judgement

Makes decisions regarding the organization and allocation of trades and other skilled workers and acceptability of work performed for assigned area and/or crew; inappropriate decisions may result in service delays, costs and possible safety issues.

Supervision Received

Works under general supervision and from oral and written instructions, work orders, drawings and specifications.

Supervision Given

Organizes, allocates and supervises an assigned crew of various building related trades and other skilled workers.

Minimum Qualifications

A trade certification to journeyperson level as a "B" ticket Electrician, Field Safety Representative certification, a valid BC driver's license and a minimum five years of related experience or an equivalent combination of education and experience.

- Willingness to respect diverse perspectives, including perspectives in conflict with one's own
- Demonstrates a commitment to enhancing one's own awareness, knowledge, and skills related to equity, diversity, and inclusion

Preferred Qualifications

Experience in fire protection systems testing and repairing. Current knowledge of electrical and safety codes, regulations, standards and practices. Ability to work independently and effectively with minimum supervision. Ability to work various shifts. Must be able to respond at short notice to emergency calls outside working hours. Ability to effectively use standard office software packages (Microsoft Office) and controller programming software. Ability to communicate effectively. Knowledge of Student Housing and Hospitality Services operations, procedures and processes is an asset.

Job Types: Full-time, Permanent

Pay: \$7,550.99-\$8,096.69 per month

Additional pay:

- Overtime pay

Benefits:

- Company events
- Company pension
- Dental care
- Disability insurance

- Employee assistance program
- Extended health care
- Life insurance
- Paid time off
- Tuition reimbursement
- Vision care
- Wellness program