



Sparks Eggs
Division of Golden Valley Foods Ltd.
Maintenance Journeyperson

JOB DESCRIPTION JDSP409 – Sparks Eggs, Calgary

ACCOUNTABILITY

Reports to:	Maintenance Manager
Direct Reports:	None
Back up:	Maintenance Lead Hand, Maintenance Manager

L.H. Gray & Son Limited, better known as Gray Ridge Eggs in Ontario, began in 1934 in Ridgeway, Ontario by Lyle and Ina Gray. Today, their son, Bill Gray carries on the family tradition. Gray Ridge Egg Farms is one of the largest processors of farm fresh eggs in Ontario and is proud to display the Foodland Ontario logo on its products. L.H. Gray & Son is an operating partner of Golden Valley Foods, an egg market leader in B.C. with a state-of-the-art egg grading facility in Abbotsford. L.H. Gray & Son Ltd. became a founding member of National Egg Inc., a Canadian marketing cooperative that brings local specialty eggs to market across Canada under the GoldEgg/JauneDoré brand. Sparks Eggs, a major player on the Alberta egg grading scene, was welcomed into the L.H. Gray & Son Ltd. family, further strengthening Bill Gray's vision in Western Canada. L.H. Gray & Son Limited is not just shell eggs. Holdings in Global Egg Corporation/EggSolutions in Toronto and Elmira, Ontario, and in Perth County Ingredients in St. Marys, Ontario, brought the L.H. Gray & Son influence into the egg processing industry, impacting food service and industrial food production markets. We hope you'll join our amazing team in keeping our country fed safely!

POSITION OVERVIEW

The primary role of the Maintenance Journeyperson is to maintain all machines to ensure they are in good, safe working order for continuous production. The accurate completion of tasks and documentation supports our BRC Food Safety and Quality Program.

This specific position will play a key role in preventative maintenance on all power/mobile equipment.

CORE COMPETENCIES

- Problem Solving
- Communication
- Time Management
- Teamwork
- Leadership



- Self-Starter

RESPONSIBILITIES

General

- Ensure all documentation is maintained through all outlets, including the Fiix CMMS
- Update and maintain Fiix work orders, ensuring employees are effectively using Fiix
- Maintain the egg grading machine to ensure it is in good, safe working order for continuous production
- React promptly to problems with the machine and resolve breakdowns quickly and efficiently
- Manage the preventative maintenance program designed to keep down time to a minimum and ensuring there is an adequate supply of spares to replace broken or worn-out machine parts
- Monitor the egg grading machine, visually inspect components while running and troubleshooting any problems that are detected
- Start the machine up pre-production and ensure everything is ready for the 6:00am start time
- Shut down the machine post-production and ensure everything is ready for the Sanitation Crew
- Operate mobile equipment when needed to complete above tasks
- Assist others wherever needed to ensure continual running of the machine
- Ensure employees are following established HACCP (Food Safety), biosecurity, and health and safety procedures
- Ensure all food safety issues are communicated with Plant Manager and Maintenance Supervisor
- Ensure contractors comply with Outside Contractors sign-off
- Attend all required training sessions and scheduled meetings when instructed by the Plant Manager or Maintenance Supervisor
- Keep work area clean and tidy and free of hazards
- Inform Plant Manager of any conditions that could affect food safety
- All other duties assigned by the Maintenance Manager or Plant Manager

Millwright/Mechanic

- Perform preventative maintenance for all power/mobile equipment (pallet jacks, forklifts, etc.)
- Assist with fleet maintenance and minor repairs
- Perform trailer battery maintenance

EDUCATION, EXPERIENCE AND SKILLS



- Grade 12 education and strong English (written and verbal) and mathematical skills required
- Trade ticket as a Mechanic or Millwright is required
- Journeyman experience (minimum of 4 [four] years)
- Several years maintenance experience servicing and maintaining processing and packaging line equipment in a production environment
- Experience using computer applications and programs
- Good rapport building with other tradesmen and suppliers required
- A strong mechanical aptitude and skill at troubleshooting machinery required
- Knowledge developing preventative maintenance programs, including training and operating procedures
- Prior experience using mobile equipment considered an asset
- No formal education or license or certificate needed but courses in electronics, computers and/or welding considered an asset
- Strong leadership and communication skills, able to provide clear, concise general instructions for team effectiveness
- Excellent organizational skills and the ability to work independently with little supervision are required
- Must be able to follow set procedures and efficiently and effectively prioritize and organize their and other's work
- Must be able to communicate and work well with others, demonstrating politeness, respect, and courtesy in communication and daily interactions
- Maintenance workers rely on others to see and hear problems as they occur; therefore, they must be able to carefully coach and encourage staff to gain understanding about the nature of a problem
- Analytical problem solving required (observing the problem, deciding the cause, and then working out the most effective way to resolve it)
- Must be able to react quickly to problems as they arise to minimize production down time

HEALTH, SAFETY, AND ENVIRONMENTAL

- Work in compliance with divisional and legislative health, safety, and environmental procedures
- Refrain from removing or altering safety devices or guarding unless hazardous energies are controlled through lockout-tagout methods
- Report any unsafe conditions or unsafe acts
- Report defect in any equipment or protective device
- Ensure that the required protective equipment is used for the assigned tasks
- Participate in all required health, safety and environmental training
- Report any accidents/incidents to supervisor



- Assist in investigating accidents/incidents
- Refrain from engaging in any prank, contest, feat of strength, unnecessary running or rough and boisterous conduct

L.H. Gray & Son welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Due to the essential nature of our business, all new hires must be vaccinated against COVID-19. All new hires and all new temporary staff will be required to demonstrate having received at least one dose of a COVID-19 vaccination with the intent to receive a second dose once eligibility has been made available. Any exceptions for medical or religious grounds must be provided to Human Resources and should be substantive and well-documented.

We appreciate your patience and cooperation as we continue do our best to ensure we are protecting the safety of our employees, customers and business operations as much as possible.

Employee Name Printed

Employee Name Signed

Date